

# QuincyArtCenter

## General Info

The Quincy Art Center (QAC) began in 1923 and is a 501(c)(3) non-profit organization. The Mission of the Quincy Art Center is to educate the public by promoting the growth and appreciation of the visual arts through exhibitions and programs.

## Exhibition Programs

The Quincy Art Center exhibition schedule is designed to educate and challenge its audience by providing a broad and diverse selection of artwork primarily created by Midwestern artists. Work by national and international figures is also presented from time to time. Exhibitions are generally five – nine weeks in duration and are juried, invitational or selected from submitted proposals. Local, national and international artists, curators and educators are encouraged to submit proposals. While all proposals will be given equal consideration, artists living or working in the Midwest are especially encouraged to apply.

- Exploration of a traditional and/or experimental concept of art
- Expression of one or more thematic ideas
- Encouragement of interdisciplinary interactions
- Group shows developed around a common aesthetic

## Exhibition Spaces

Katherine Gardner Stevenson Gallery and Elizabeth M. Sinnock Gallery feature five – nine week exhibits and are juried, invitation or selected from submitted proposals. Submitted proposals will be considered for solo and group exhibits. Preference is given to regional or national awarded artists that have extensive exhibition records. The Katherine Gardner Stevenson Gallery is 1408 square feet with 202 feet of running wall with partitions. The Elizabeth M. Sinnock Gallery is 960 square feet and has 150 feet of running wall with partitions.

Jack W. Boge Memorial Library and Conference Room features five – nine week exhibits of local & regional artists, the QAC permanent collection, and private/public collections.

Art Bar is a satellite exhibit space located in the Market Café and Bar of HyVee on Broadway. This space features two month exhibits of local and regional artists.

## Review Processes

Katherine Gardner Stevenson Gallery and Elizabeth M. Sinnock Gallery

The Quincy Art Center accepts proposals for gallery exhibits year-round. Generally, we are looking for exhibits to book two years out or more. Proposals may be kept for upwards of 3 years by the exhibitions committee for future consideration. Exhibition proposals are sent to the Executive Director & Curator for initial review. Proposals meeting the requirements will then be presented to the Exhibition Committee comprised of the Executive Director, Board Members and arts professionals for review. Most exhibits are two, or more, person shows and the QAC will match artists it believes will create an interesting, thought provoking exhibition.

Proposals are reviewed twice yearly:

**Early Summer** for proposals sent from January 1 through May 31

**Mid-Winter** for proposals sent from June 1 through December 31

Jack W. Boge Memorial Library and Conference Room

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## **Review Processes Cont.**

### Art Bar

The Quincy Art Center accepts proposals for gallery exhibits year-round. Exhibition proposals are sent to the HyVee Exhibition Preparator for review. Most exhibits are group shows and the QAC will select artists with common themes to exhibit together.

## **Quincy Art Center and Artist Responsibilities**

A loan agreement is executed and an exhibition time scheduled. QAC will be responsible for installing and promoting the show and hosting a reception for the artists and community. QAC will also facilitate sales of work shown in the gallery. QAC retains a 30% commission of sales. All works are insured while on site.

QAC will design and print exhibit postcards, send e-mail and social media notifications, press releases and list exhibits on the QAC website. QAC has a contact list of over 1500 members, friends and interested parties. Artists may have QAC send postcard announcements to their own mailing list, of no more than 60 addresses. All postcards will be mailed in our bulk mail delivery; otherwise the artist is responsible for the postage. If given advance notice, additional postcards can be printed at the artist's expense.

The QAC reserves the right to put together an exhibit that will show the artist's work in the best possible way. QAC will have sole discretion in selecting the works to install, as well as the gallery layout of all work within a show.

Regional artwork will be picked up or returned by the QAC and artist. The QAC will only provide either the pick-up or return but will not provide both services. If the artist chooses to drop off *and* pick up artwork, then gas receipts associated with such travel costs will be reimbursed.

If shipping, the artist is responsible for delivery. Return shipping of artwork is provided by the QAC. Shipping costs will be set at a maximum according to the loan agreement.

Not applicable for juried competitions.

For further information about the gallery sizes and contract terms, please contact Jennifer Teter, Executive Director and Curator, at [jteter@quincyartcenter.org](mailto:jteter@quincyartcenter.org)

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## Exhibition Proposal Form

### Select gallery space(s) for consideration:

Katherine Gardner Stevenson Gallery or Elizabeth M. Sinnock Gallery

Jack W. Boge Memorial Library and Conference Room

Art Bar

Proposed Exhibition Title or Brief Description: \_\_\_\_\_

Proposed Exhibition dates: (see quincyartcenter.org for current exhibits previously scheduled)

First Choice- Months \_\_\_\_\_ Year \_\_\_\_\_

Second Choice- Months \_\_\_\_\_ Year \_\_\_\_\_

Third Choice- Months \_\_\_\_\_ Year \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Additional Required Application Materials

Submit the appropriate list of materials (see next page) required for the specific gallery space(s) wanting to be considered. Your proposal materials WILL NOT be returned to you.

Submit Proposal Form and Additional Required Application Materials to:

Quincy Art Center  
ATTN: Exhibitions  
1515 Jersey St.  
Quincy, IL 62301

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## **Additional Required Application Materials**

Submit the following list of materials required for the specific gallery space(s) wanting to be considered. Your proposal materials WILL NOT be returned to you.

### Jack W. Boge Memorial Library and Conference Room or Art Bar

- An artist statement, not to exceed one page
- A resume or CV
- Biography, not to exceed one page
- 10 digital images of individual works (detail images may be included) on a labeled CD. Image format must be jpeg. Images must represent work to be exhibited.
- Image List must correlate exactly with the digital images. The list must include (for each work):
  - Title
  - Medium
  - NFS/Sale price (QAC retains 30%). Insurance value must be the same as sale price.
  - Designate each image as actual work to be exhibited OR representative of work to be exhibited.
  - Dimensions
  - Year Completed

### Katherine Gardner Stevenson Gallery or the Elizabeth M. Sinnock Gallery

#### Individual Artists Must Submit

- An artist statement, not to exceed one page
- A resume with contact information for three professional or academic references. (e.g. curator, art critic, sponsor, or a member of the arts community).
- Biography, not to exceed one page
- 12-15 digital images of individual works (detail images may be included) on a labeled CD. Image format must be jpeg. Images must represent work to be exhibited.
- Image List must correlate exactly with the digital images. The list must include (for each work):
  - Title
  - Medium
  - NFS/Sale price (QAC retains 30%). Insurance value must be the same as sale price.
  - Designate each image as Actual Work to be exhibited OR Representative of work to be exhibited.
  - Dimensions
  - Year Completed
- Publications are also helpful as supporting information.
- Videos may also be submitted as well as videos of interactive and/or performance work

#### Curators/Organizers Must Submit

- Curator/Organizer's Statement of Concept (1 – 3 pages total). The statement must begin with a one-paragraph summary of the curatorial intention of the show and should address how each of the artist's work relates to the central concept. This statement must also address the following:
  - Explain the intention of the proposed exhibition, taking into consideration the benefit to the public attending the gallery and the arts community. If applicable, please describe any additional programming plans (e.g. print material, panel discussions and lectures, tours, events, educational outreach.) If applicable, please include a detailed expense budget.
- Resumes and References: Include resumes, biographies, artist statements of the curator(s) and each of the participating artists. Curators must also submit contact information for three professional or academic references.
- 12 – 35+ images of individual works (details may be included) on a labeled CD. Image format must be jpeg.
- Image List must correlate exactly with the digital images. The list must include (for each work):
  - Title
  - Medium
  - Sale price (QAC retains 30%). Insurance value must be the same as sale price.
  - Designate each image as Actual Work to be exhibited OR Representative of work to be exhibited.
  - Dimensions
  - Year Completed
- Publications are also helpful as supporting information.
- Videos may also be submitted as well as videos of interactive and/or performance work.