



# Artisan Holiday Market

November 4, 2017

10 a.m. - 4 p.m.

Member Early Bird 8 - 10 a.m.

Art Center, 1515 Jersey, Quincy, IL 62301

## Artist Application Form

**Event Details:** November 4, 2017 at the Art Center, 1515 Jersey, Quincy, IL 62301. Current Art Center Members will receive free all-day door entry and early bird access 8 – 10 a.m. Doors open to the general public 10 a.m. – 4 p.m. with \$5 door entry fee. Children’s art activities will be provided at no additional cost in the studio. All proceeds support the programs of the Art Center. Food vendors will be outsourced.

**Artist Application Details:** Applications are due Tuesday September 5, 2017. Submit the following materials: Application Form (see below), Artist Statement or Bio or Resume. These materials may be emailed to [jteter@quincyartcenter.org](mailto:jteter@quincyartcenter.org), mailed, or hand delivered. In addition, please email 3 digital images of artwork and 1 image of booth (300 dpi, 1,920 pixels on the longest side). A non-refundable \$25 Application Fee is due at the time application is made. Fees may be paid over the phone, mailed, or in person. Current Members of the Art Center may apply for free.

**Artwork Specifications:** Must be fine art and fine craft. Handmade and one of a kind. All work must be original, of high quality, and of any medium. Reproductions of original work are also acceptable. Images submitted must reflect the work that will be shown. All artwork must be appropriate for viewers of all ages. The Art Center reserves the right to refuse any work to be shown that may be considered potentially offensive.

**Booth Specifications:** Booth floor size will be 100 sq ft. Shape of booth will vary according to availability and the nature of work shown. Floor plan will be provided a minimum of three weeks prior to the event and may be subject to change. Artists may utilize gallery walls for display but will need to remove all nails and screws. Tables are available upon request. Chairs will be provided. Artists with predominantly 3-D work will most likely not receive gallery wall space. Booth spaces will be assigned at the discretion of the Exhibitions Committee.

**Publicity:** Each accepted artist will be listed on our website, on social media, in press releases, and other marketing. Artist Statement or Bio or Resume and entry images may be utilized for PR.

**Sales & Insurance:** All sales must be handled by the artist. The Art Center will NOT retain a commission on sales. The Art Center will NOT provide insurance on any artwork and will not be liable for any loss or damage of artwork while at the Art Center. Wi-fi is available for online processing of sales.

**Jury Process:** The Art Center’s exhibition committee will be selecting artists based on originality, quality, and variety of overall booths. Former Great River Artisans will be given preference as this event is a spin-off of their original event. Up to 30 artist booths will be accepted. Only complete applications will be considered.

**Acceptance:** Accepted and wait listed artists will be notified Friday September 8, 2017. A booth fee of \$50 is due Friday September 15, 2017.

### Important Dates and Times:

- Tuesday, Sept. 5, 2017 Application Deadline
- Friday, Sept. 8, 2017 Notification of Acceptance
- Friday Sept. 15, 2017 \$50 Booth Fee Due
- Friday, Oct. 13, 2017 Floor plan will be Provided
- **Booth set up** is Friday Nov. 3rd, 4 - 8 p.m. and Saturday Nov 4th, 6 - 8 a.m. Booths must be manned, stay intact, and open the entire event.
- **Booth tear down** is Saturday Nov. 4th, 4 - 6 p.m.



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Artist Name(s): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Mediums represented in booth: \_\_\_\_\_

Price range of artwork: \_\_\_\_\_

What is your website or Facebook link? (if applicable) \_\_\_\_\_

# of tables needed: 4' \_\_\_\_\_ 6' \_\_\_\_\_ 8' \_\_\_\_\_

Is your artwork predominantly 3-D? yes or no

\_\_\_ I have included an Artist Statement or Bio or Resume

\_\_\_ I have included 3 digital images of artwork (300 dpi, 1,920 pixels on the longest side) and 1 image of booth emailed to [jteter@quincyartcenter.org](mailto:jteter@quincyartcenter.org)

Are you a current Member of the Art Center?

\_\_\_ Yes, and I don't owe anything to apply!

\_\_\_ No, but I would like to become an Individual Member at \$25 and enjoy a full year of benefits.

\_\_\_ No, I have included a \$25 Application Fee.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*\*Application forms received without signature will not be accepted. Your signature indicates acceptance of all conditions listed in the prospectus.*

Internal Use: \_\_\_ Current Art Center Member \_\_\_ \$25 New/Renewed Membership Fee \_\_\_ \$25 Application Fee Received  
\_\_\_ Staff Initials